

DOCUMENTS TO BE SUBMITTED FOR APPROVAL/DELETION OF TECHNICAL STAFF

1. List & details of the technical staff to be approved.
2. Details of the Technical Staff for approval *in prescribed format (application)*
3. Consent of Technical Staff employed in the firm *in the prescribed from.*
4. Copies of self attested Educational Qualification Certificates & Experience Certificates in the relevant field
5. Copy of Relieving Certificate from the previous employer, attested by the applicant firm.
6. Copy of Appointment and acceptance letters from the employer/applicant firm.
7. *Copy of previous approval of the staff member proposed **for deletion.**
8. *Relieving letter issued by the firm to the staff member proposed **for deletion.**

*Documents at Sl.No. 7 & 8 are for applications meant for deletion of technical staff.